

Sherman Township
Township Property/Facility Lease Agreement

LEASE AGREEMENT made this _____ day of _____, 20____ by and between the Township of Sherman, a municipal corporation, hereinafter designated "Lessor" and _____, hereinafter designated "Lessee".

WITNESSETH: In consideration of the covenants and conditions hereinafter contained, it is hereby agreed by and between the parties hereto as follows:

- 1) The Lessor hereby lets and leases unto the Lessee, the following described premises owned by the township, for the following period or periods;
 - a) The assembly room and kitchen at the township hall
 - The pavilion at the township park
 - b) On the _____ day of _____, 20____
from _____ o'clock (am) (pm) to _____ o'clock (am) (pm)
- 2) Said premises may be used for _____ and for no other purpose without written consent of the Lessor.
- 3) The Lessee shall pay, in advance, as rent thereof, the sum of \$ _____ to help defray costs of maintenance, utilities and upkeep of said premises. A deposit of _____ is required to secure the date for facility use. The Lessee authorizes the Lessor to deduct from deposit a sum sufficient to cover costs to repair and damages sustained by the use of said facility and to deduct sufficient costs to cover cleaning should Lessee not clean the facility upon completion of use. However it being expressly provided should the damages exceed the amount of the deposit, the Lessee agrees to pay the additional costs provided the Lessor provides a written statement as to the damages to the Lessee within ten days from the date of use of the said premises. Deposit refunds will be approved at the next township board meeting following the use of said premises. Deposits will not be refunded should Lessee fail to use the facility on the agreed date. Deposit fees must be paid when contract is signed. Rental fee must be paid before entrance to the facility.
- 4) The Lessee shall not assign, transfer or sublet this lease on said premises, or any part thereof, without written consent of the township.
- 5) The Lessee shall be responsible for all janitorial, cleaning and table set up necessary to prepare the premises for the scheduled activity and necessary to restore the same to an equal or better condition than prior thereto immediately following such activity.
- 6) The Lessee agrees to conduct its activities upon the premises so as not to endanger any person lawfully thereon and to indemnify and save harmless the Lessor against any and all claims for injury to person or property arising out of activities contracted by the Lessee, its agents, members or guests, or invitees. The distribution of beer, wine, or intoxicating beverage on the premises is strictly forbidden.
- 7) The facilities are available for clubs, organizations and individuals for social get-togethers such as banquets, card parties, bridal & baby showers and business meetings. The facility is not available to individuals or groups for profit making endeavors unless approved by the township board.

Deposit Paid \$ _____ Date _____ Rental Fee Paid \$ _____ Date _____

I have read the above lease agreement for the use of Sherman Township property and agree to comply with the same.

Signature: _____ Date: _____